

## Starting from the 108 academic year (Special Lectures)

<b>Evaluation Items</b>	<b>Score</b>	<b>Description</b>
<b>Laboratory Research</b>	<b>30 points</b>	The supervisor evaluates the overall research performance of the student in the lab.
<b>Attendance</b>	<b>20 points</b>	<ul style="list-style-type: none"> <li>• Late arrival or early departure of more than 5 minutes (before 1:35 pm) results in a 3-point deduction per occurrence. Absence without valid reasons will result in a 6-point deduction per session. Students with more than 6 absences will fail the course.</li> <li>• Attendance will be taken by the teaching assistant (TA) after the lecture starts, based on assigned seating, with seating positions rotating forward by three rows every three weeks.</li> <li>• If unable to attend, students must submit an online leave request with supporting documents or a supervisor's signature before the class and notify the TA (limited to three times).</li> <li>• Retroactive sick leave requests require medical proof.</li> <li>• Once the TA completes the attendance record for the week, it must be submitted to the course instructor's mailbox.</li> </ul>
<b>Question Asking</b>	<b>30 points</b>	<ul style="list-style-type: none"> <li>• Students must ask at least one question during the semester to receive 15 points for this section; otherwise, they will score zero.</li> <li>• For additional questions, 3 points will be awarded per question starting from the second one.</li> <li>• Questions and the speaker's responses should be recorded in the reflection report. During each session, the moderator manages the Q&amp;A time, but students may ask questions after class (not scored). The speaker must sign and note the question (responsibility of the inviting instructor).</li> <li>• Students asking questions must record both their questions and the speaker's answers. Non-questioning students do not need to include this in their reflection reports.</li> </ul>
<b>Reflection Reports</b>	<b>20 points</b>	<ul style="list-style-type: none"> <li>• Students must submit a reflection report for each session at the end of class.</li> <li>• The report should focus on personal insights or inspirations gained from the lecture, along with a summary of the lecture. Plagiarism is strictly prohibited!</li> <li>• The use of mobile phones during class is prohibited. The TA may deduct 1-3 points per occurrence based on the severity of the offense.</li> </ul>

- **The above evaluation guidelines will be provided in writing to students before the start of the semester.**
- **The course instructor will re-emphasize the evaluation criteria before the first lecture of each semester.**