

Starting from the 108 academic year (Special Lectures)

Evaluation Items	Score	Description
Laboratory Research	30 points	The supervisor evaluates the overall research performance of the student in the lab.
Attendance	20 points	<ul style="list-style-type: none"> ● Late arrival or early departure of more than 5 minutes (before 1:35 pm) results in a 3-point deduction per occurrence. Absence without valid reasons will result in a 6-point deduction per session. Students with more than 6 absences will fail the course. ● Attendance will be taken by the teaching assistant (TA) after the lecture starts, based on assigned seating, with seating positions rotating forward by three rows every three weeks. ● If unable to attend, students must submit an online leave request with supporting documents or a supervisor's signature before the class and notify the TA (limited to three times). ● Retroactive sick leave requests require medical proof. ● Once the TA completes the attendance record for the week, it must be submitted to the course instructor's mailbox.
Question Asking	30 points	<ul style="list-style-type: none"> ● Students must ask at least one question during the semester to receive 15 points for this section; otherwise, they will score zero. ● For additional questions, 3 points will be awarded per question starting from the second one. ● Questions and the speaker's responses should be recorded in the reflection report. During each session, the moderator manages the Q&A time, but students may ask questions after class (not scored). The speaker must sign and note the question (responsibility of the inviting instructor). ● Students asking questions must record both their questions and the speaker's answers. Non-questioning students do not need to include this in their reflection reports.
Reflection Reports	20 points	<ul style="list-style-type: none"> ● Students must submit a reflection report for each session at the end of class. ● The report should focus on personal insights or inspirations gained from the lecture, along with a summary of the lecture. Plagiarism is strictly prohibited! ● The use of mobile phones during class is prohibited. The TA may deduct 1-3 points per occurrence based on the severity of the offense.

- The above evaluation guidelines will be provided in writing to students before the start of the semester.
- The course instructor will re-emphasize the evaluation criteria before the first lecture of each semester.