

Regulations for Applying for Student Assistance Grants in the Department of Chemical Engineering, National Chung Hsing University

September 10, 2010 Approved in a special department meeting
January 11, 2012 Revised and approved in a department meeting
February 27, 2019 Revised and approved in a department meeting (Amended Articles V and VII)
February 15, 2023 Revised and approved in a department meeting (Amended Article II)

I. Purpose: To assist undergraduate and graduate students of the Department of Chemical Engineering in overcoming financial difficulties during their studies and to encourage academic diligence, this assistance grant has been established.

II. Amount: Each recipient may receive up to **NT\$50,000** per year in principle.

III. Eligibility:

1. Applicants must be currently enrolled undergraduate or graduate students in the Department of Chemical Engineering. Students who have extended their studies or are on leave of absence are not eligible.

2. Academic requirements:

Undergraduate students: A minimum average academic score of 60 or above for the previous two semesters.

Graduate students: A minimum average academic score of 70 or above for the previous two semesters.

IV. Application Period: Applications are accepted annually from December 15 to December 31. In cases of urgent or unexpected hardship, applications may be submitted and reviewed at any time.

V. Required Documents for Application:

1. One application form (please download and print from the department's website, do not alter the format).
2. One copy of the latest household income certification from the National Tax Bureau.
3. Academic performance records for the previous two semesters.

VI. Review: To be handled by the convener of the Department of Chemical Engineering's Undergraduate Affairs Committee and Graduate Institute Committee.

VII. If the number of applicants exceeds the budget, the subsidy tiers will be referenced as follows:

Eligibility - Family Annual Income (Tiers)		Annual Subsidy Points
Level 1	Below 300,000	6
Level 2	Over 300,000 to 400,000	5
Level 3	Over 400,000 to 500,000	4
Level 4	Over 500,000 to 600,000	3
Level 5	Over 600,000 to 700,000	2

Note:

1. The subsidy amount per point and the eligibility for application are determined by the review committee.

VIII. The regulations will be implemented after being approved by the department meeting, and the same applies to any revisions.

國立中興大學化學工程學系學生助學金申請表

Student Financial Aid Application Form

學生姓名 Name		學號 Student ID		年級 Grade		
學業成績 Academic Performance	前兩學期學業平均：_____分(Average Academic Performance of the Last Two Semesters)					
戶籍地址 Registered Address						
通訊地址	E-mail：					
聯絡電話 Contact Number	住宅： (Phone Number)		手機： (Mobile Number)			
家庭狀況 Family Status	單親 Single Parent： <input type="checkbox"/> 是 YES； <input type="checkbox"/> 否 NO。 父 Father： <input type="checkbox"/> 存 Alive； <input type="checkbox"/> 歿 Deceased。 母 Mother： <input type="checkbox"/> 存 Alive； <input type="checkbox"/> 歿 Deceased。					
共同生活親屬 (____人) Family members living together	稱謂 Title	姓名 Name	現況 Employment Status (Employment; unemployed; enrolled in school)	工作單位 Work unit	職稱 Job title	行動電話 Phone number
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			

			<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
			<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
附件 Attachment	1.國稅局全戶最新所得證明文件： <input type="checkbox"/> 有； <input type="checkbox"/> 無(原因：_____) (Latest income certification document from the National Taxation Bureau for the entire household.) 2.前兩學期學業成績證明。(Proof of academic performance for the last two semesters.) 3.是否已申請其他獎助學金：(Applied for any other scholarships or financial aid?) <input type="checkbox"/> 是(單位、名稱、金額：_____)； <input type="checkbox"/> 否 ※建議先申請其他單位(校內、外)獎助學金。It is recommended to first apply for scholarships or financial aid from other organizations (both on-campus and off-campus).					
家庭狀況 簡 述 Family Situation						
導師意見 Advisor's Remarks	<div style="text-align: right;">導師簽名 Sign：</div>					

審查意見及 結果 Review Comments and Results	<input type="checkbox"/> 通過補助金額：_____元。(Approved Subsidy Amount) <input type="checkbox"/> 未獲補助(Not Approved for Subsidy)
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大學部事務召集人簽名：_____

(Signature of the Undergraduate Affairs Coordinator)

研究所事務召集人簽名：_____

(Signature of the Graduate Affairs Coordinator)

系主任（簽章）：_____

(Department Chair “Signature”)