

☐延長修業年限 **Extension of Graduation Deadline**
☐延長休學年限 **Extension of Suspension Deadline**
☐延後繳費 **Deferred payment**
☐特殊事由 **Particular reason** : _____

Application Form

系 所 Department		年 級 Grade	
學 號 Student ID		姓 名 Name	
聯絡電話 Contact number			
主 旨 Subject			
申請事由 Reason for application	<p>(請詳述緣由，並依審查需要檢附佐證資料) (Please provide a detailed explanation of the reasons and attach supporting documents as required for review.)</p> <p>申請人 Applicant : _____ (簽章 Signature)</p>		
指導教授 (研究生另需指導教授 簽章) Advisor (Graduate students will also need the signature of their advisor.)	(簽章 Signature)		
系 所 承辦人 Department Clerk	(簽章 Signature)		

系所主管 審查意見 Review by Head of Department	(簽章 Signature)
註冊組 承辦人 Registration Division Clerk	(簽章 Signature)
註冊組 組長 Head of Registration Division	(簽章 Signature)
教務長 Dean of Academic Affairs	(簽章 Signature)

註 Remark: 延後繳費，本地生請加會出納組，僑生請加會出納組及僑輔室。For deferred payment, local students should contact the Cashier Section, while overseas Chinese students should contact both the Cashier Section and the Overseas Chinese Affairs Office.