

National Chung Hsing University

Department of Chemical Engineering Student Financial Aid Application Guidelines

Approved by the Department Meeting on September 10, 2010

Revised and Approved by the Department Meeting on January 11, 2012

Revised and Approved by the Department Meeting on February 27, 2019 (Amendments to Articles 5 and 7)

Revised and Approved by the Department Meeting on February 15, 2023 (Amendments to Article 2)

1. Purpose: To assist undergraduate and graduate students of the Department of Chemical Engineering who are experiencing financial difficulties during their studies and to encourage students to strive for academic excellence, this financial aid program has been established.

2. Amount:

The maximum amount is NT\$50,000 per student per year, in principle.

3. Eligibility:

Applicants must be current students enrolled in the undergraduate or graduate program of the department. Students who have extended their study period or are on a leave of absence are not eligible.

Academic requirements:

Undergraduate students: The average grade for the past two semesters must be 60 or above.

Graduate students: The average grade for the past two semesters must be 70 or above.

4. Application Period:

From December 15 to December 31 each year. Emergency cases are not subject to this period and can be reviewed as needed.

5. Required Documents:

One application form (download from the department website; do not alter the format).

The latest household income certificate issued by the tax authority.

Academic transcripts for the past two semesters.

6. Review Process:

Applications will be reviewed by the Undergraduate Affairs Committee and the Graduate Committee conveners of the department.

7. If the number of applicants exceeds the budget, the subsidy levels will follow the table below:

Eligibility - Annual Household Income (Bracket)		Subsidy Points per Year
First Level	NT\$300,000	6
Second Level	NT\$300,001–NT\$400,000	5
Third Level	NT\$400,001–NT\$500,000	4
Fourth Level	NT\$500,001–NT\$600,000	3
Fifth Level	NT\$600,001–NT\$700,000	2

Note:

The subsidy amount per point and eligibility will be determined by the review committee.

8. Implementation:

These guidelines shall be implemented after approval by the department meeting. Amendments follow the same procedure.

國立中興大學化學工程學系學生助學金申請表

National Chung Hsing University Department of Chemical Engineering

Student Financial Aid Application Form

學生姓名 Name		學號 Student ID		年級 Grade		
學業成績 Academic Performance	前兩學期學業平均：_____分(Average Academic Performance of the Last Two Semesters)					
戶籍地址 Registered Address						
通訊地址	E-mail：					
聯絡電話 Contact Number	住宅： (Phone Number)		手機： (Mobile Number)			
家庭狀況 Family Status	單親 Single Parent： <input type="checkbox"/> 是 YES； <input type="checkbox"/> 否 NO。 父 Father： <input type="checkbox"/> 存 Alive； <input type="checkbox"/> 歿 Deceased。 母 Mother： <input type="checkbox"/> 存 Alive； <input type="checkbox"/> 歿 Deceased。					
共同生活親屬 (____人) Family members living together	稱謂 Title	姓名 Name	現況 Employment Status (Employment; unemployed; enrolled in school)	工作單位 Work unit	職稱 Job title	行動電話 Phone number
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在學 Studying			
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在學 Studying			
			<input type="checkbox"/> 就 業 Employment ； <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在學 Studying			

		<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
		<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
		<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
		<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
		<input type="checkbox"/> 就 業 Employment ; <input type="checkbox"/> Unemployed 或 or <input type="checkbox"/> 在 學 Studying			
附件 Attachment	1.國稅局全戶最新所得證明文件： <input type="checkbox"/> 有； <input type="checkbox"/> 無(原因：_____) (Latest income certification document from the National Taxation Bureau for the entire household.) 2.前兩學期學業成績證明。(Proof of academic performance for the last two semesters.) 3.是否已申請其他獎助學金：(Applied for any other scholarships or financial aid?) <input type="checkbox"/> 是(單位、名稱、金額：_____)； <input type="checkbox"/> 否 ※建議先申請其他單位(校內、外)獎助學金。It is recommended to first apply for scholarships or financial aid from other organizations (both on-campus and off-campus).				
家庭狀況 簡 述 Family Situation					
導師意見 Advisor's Remarks	導師簽名 Sign :				

審查意見及 結果 Review Comments and Results	<input type="checkbox"/> 通過補助金額：_____元。(Approved Subsidy Amount) <input type="checkbox"/> 未獲補助(Not Approved for Subsidy)
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家庭狀況 簡述 Family Situation	
導師意見 Advisor's Remarks	<div style="text-align: right;">導師簽名 Sign：</div>
審查意見及 結果 Review Comments and Results	<input type="checkbox"/> 通過補助金額：_____元。 <input type="checkbox"/> 未獲補助

大學部事務召集人簽名：_____

(Signature of the Undergraduate Affairs Coordinator)

研究所事務召集人簽名： _____
(Signature of the Graduate Affairs Coordinator)

系主任（簽章）： _____
(Department Chair “Signature”)